

Brigg Town Council Meeting
Tuesday 28th April 2026 at 7.15pm
Angel Suite Lounge, Exchange Place, Brigg, DN20 8LD

Chair – Cllr Penny Smith – Mayor of Brigg

Present – Cllrs Carl Sherwood, Nigel Sherwood, Penny Smith, Sharon Riggall, Rob Waltham, Jane Gibbons and Brian Parker

Also Present – Kerry Hutchings – Clerk
Keith Simpson

Keith Simpson led the Council in prayers

2025/139 Cllr Smith welcomed everyone and asked everyone to hold on their thought the Robert Holme Academy, whose Head Teacher and founder were sadly killed in a car accident.

2025/140 Public Participation

No Public present.

2025/141 Apologies were received and accepted from

Cllr Jane Kitching

2025/142 Declaration of Interests

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

Cllr Riggall – agenda item 10 – prejudicial as an allotment tenant.

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None

2025/143 Minutes of previous meetings

a) To **approve** the minutes of the meeting of Brigg Town Council held on Tuesday 24th March 2026

Proposed Cllr Riggall

Seconded Cllr Parker

Agreed – All Councillors present

b) **Council received** the following update from the clerk.

Met with Cllr Riggall re plants and agreed to order some plants from Brigg GC and some online. Submitted In Bloom Grant Application for plants.

Road names agreed with Gleasons and NLC for the Grammar School Road development – Harvest Way, King Edward Drive, William Way, Barley Rise, Wheatsheaf Walk.

Edited articles etc are with the publisher, going to print next week and will be ready for distribution soon.

Bricks are with JB – who will be starting to build the planters soon at the 3 entrances to the town.

Agreed with Cllr Kitchings to defer poppies agenda item to next meeting.

c) The minutes from the planning and environment committee on 24th March 2026 were received for information.

2025/144 – Ward Councillors report

Cllr Waltham

Grant made available for all properties with heating oil. Residents can apply online or go into any of the hubs to apply. It is not means tested.

Monument roundabout will be resurfaced in June.

Free swimming sessions in Easter holidays were very popular.

Davy Memorial Park – will be receiving an upgrade of early years equipment. In communication with families in young children.

Application for In Bloom grants available up to 30th April.

Connect2 bus launched, with local call centre.

Council Tax free for one year for families with a terminally ill member.

Despite the challenges with the company who took on the collection of the bins, more than 60,000 bins have been picked up.

Demolition of Hewson House ongoing.

2025/145 – Correspondence

None – all sent previously via email to Councillors. – no comments.

2025/146 Financial – to receive information and resolve matters arising.

a) To **approve** the Payments for Brigg Town Council to 31st March 2026

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction Details
02/03/2026	JB Rural Service	BACS	£ 1,900.00	£ 380.00	£ 2,280.00	February Handyman
02/03/2026	Broughton TC	BACS	£ 60.00		£ 60.00	Civic Dinner
05/03/2026	JB Rural Service	BACS	£ 425.00	£ 85.00	£ 510.00	Feb Farmers' Market
05/03/2026	Mortons	BACS	£ 765.22		£ 765.22	Brigg Times Issue 9
05/03/2026	Brigg Live Arts	BACS	£ 1,000.00		£ 1,000.00	As you like it Grant
05/03/2026	Norton	BACS	£ 58.32	£ 11.67	£ 69.99	IT Protection
05/03/2026	Agilico	BACS	£ 51.67	£ 10.33	£ 62.00	Print & Maintenance Contract
06/03/2026	Google	BACS	£ 14.00	£ 2.80	£ 16.80	Licence
09/03/2026	HMRC	BACS	£ 886.48		£ 886.48	Feb Tax/NI
09/03/2026	ERPF	BACS	£ 709.56		£ 709.56	Feb Pension
16/03/2026	Anglian Water Wave	DD	£ 41.71		£ 41.71	Water WP Dec25-Feb 25
16/03/2026	Water Plus	DD	£ 16.29		£ 16.29	WP Allotment 190
17/03/2026	Anglian Water Wave	DD	£ 41.72		£ 41.72	Water Allotments x 3 months
18/03/2026	Microsoft	BACS	£ 87.49	£ 17.50	£ 104.99	Licence 365
24/03/2026	BT	DD	£ 6.80	£ 1.36	£ 8.16	Broadband
24/03/2026	Water Plus	DD	£ 23.58		£ 23.58	Water WP 105
27/03/2026	Staff Cost	BACS	£ 1,913.06		£ 1,913.06	March Salary
30/03/2026	O2	DD	£ 13.45	£ 2.69	£ 16.14	Mobile - Old
31/03/2026	Post Office	BACS	£ 3.60		£ 3.60	Postage
31/03/2026	JB Rural Service	BACS	£ 1,900.00	£ 380.00	£ 2,280.00	March Handyman
31/03/2026	JB Rural Service	BACS	£ 425.00	£ 85.00	£ 510.00	March Farmers' Market Stalls
31/03/2026	Brigg Office Supplies	BACS	£ 13.95	£ 0.79	£ 14.74	Postage & Envelopes for Mayor's Raffle
31/03/2026	Gainsborough TC	BACS	£ 90.00		£ 90.00	Civic Dinner
31/03/2026	Nat West	DD	£ 6.65		£ 6.65	Bank Charges

Proposed Cllr Gibbons

Seconded Cllr Parker

Agreed – All Councillors present

b) To **note for information** the receipts, bank reconciliations to 31st March 2026, and Council budget monitoring report to 31st March 2026 – ***no comments***

2025/146 Audit.

a) The Internal Audit Final report be received and comments noted.

Proposed Cllr McCormick

Seconded Cllr Gibbons

Agreed – All Councillors present

b) The Internal Audit be received and noted.

Proposed Cllr Riggall

Seconded Cllr C Sherwood

Agreed – All Councillors present

c) Section 1 Annual Governance Statement for 2025/2026 be received, responded to and agreed.

Proposed Cllr N Sherwood

Seconded Cllr McCormick

Agreed – All Councillors present

d) Section 2 Annual Accounting Statement for 2025/2026 be approved.

Proposed Cllr Riggall

Seconded Cllr N Sherwood

Agreed – All Councillors present

e) The Asset register at 31st March 2025 be received and approved.

Proposed Cllr McCormick

Seconded Cllr Riggall

Agreed – All Councillors present

f) The Insurance Schedule for 2026/2027 be approved.

Proposed Cllr N Sherwood

Seconded Cllr Riggall

Agreed – All Councillors present

g) To agree the appointment of Public Sector Audit – Richard Dixon – as Internal Auditor for 2026/2027, and to write with appointment letter.

Proposed Cllr Gibbons

Seconded Cllr McCormick

Agreed – All Councillors present

Cllr Riggall left the room

2025/147 Environmental – to receive information, consider and resolve any matters arising.

a) The new tenancy agreement for Redcombe Lane Allotments to start from 1st April 2027 was agreed.

Proposed Cllr McCormick

Seconded Cllr Gibbons

Agreed – All Councillors present

Cllr Riggall returned to the room

2025/148 Events – To receive information and resolve matters arising

a) **Classic Car and 1940s Event 20th September 2026**

Council received update from Cllr McCormick

Booked to date

Jonny Victory finale

Smoke and mirrors dance group all afternoon

Singing Larks Duo – two sets

Ancholme River Jazz – two sets

Winston and Lady Churchill

Period ambulance

Static displays

Quirky Cirque stilt walking and balloon modelling

Squadron living history display

5 stalls for the retro market – with more interested.

Couple of food stalls.

Road Closure
Smoke and iron
Pubs open as Sunday afternoon
Will try encouraging cafes to open.
Cake Stall

Further ideas – Josh Tucker Icecreams, Vintage Velocet motorbikes & Military vehicles.

2025/149 Comments from Councillors or requests for future agenda items.

Poppy Cascade and New Poppy GOBO for projector.
Blood pressure training
Asset Transfer – Markets

Cllr McCormick reminded everyone of the date of the next Mayor's Golf Day as 14th August.

2025/150 The next meeting of Brigg Town Council is the Annual Town Council meeting on 19th May 2026 that will follow on the rising of the Brigg Town Meeting that starts at 6.30pm

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).

2025/151 – Market Asset Transfer

A working group of Cllr C Sherwood, Cllr Gibbons, Cllr Kitching and Cllr McCormick was agreed to propose plans for the future working of Brigg Markets.

Proposed Cllr C Sherwood

Seconded Cllr N Sherwood

Agreed – All Councillors present

There being no other business the meeting concluded at 7.59 pm